

DESCRIPTION OF EVENTS

NOTE: The Sessions are geared to accommodate three levels of a paralegal's experience. Attendees may "mix and match" their seminar choices based on their individual needs.

Session I Seminars 9:00 – 10:15 AM

Beginner: Differences Among NJ, PA, and Federal Civil Courts for Paralegals

Presented by Warren S. Wolf, Esq. (Goldberg Wolf, LLC)

We will begin with an overview of the civil court systems in NJ, PA and federal practice. We will learn different filing procedures and requirements in each of the three court systems, including e-filing. As a result you will begin to understand the relationship between the state/ federal rules, local rules for each county/ district and standing orders and discuss different requirements and expectations on motions, discovery and communications with the court.

Intermediate: Putting Your Best Foot Forward: Networking on Social Media

Presented by Kimberly Rice (KLA Marketing) and Joyce Feinstein (Abelson Legal Search)

Join us for an uplifting and empowering program to learn practical and succinct ways to get and stay in touch with your existing network and grow an even more robust online network and professional reputation. You will learn to leverage LinkedIn to create the career of your dreams; establish thought leadership in your professional network; and enhance your credibility online and beyond.

Advanced: 15K PIP Limits, Health Insurance Primary and Appeals

Presented by David J. Karbasian, Esq.

We will discuss what to do when confronted with automobile policies with reduced PIP limits, less than the standard \$250K, such as \$15k, \$75k etc. We will also discuss how to deal with the problems that arise when your client has a health insurance primary policy and their medical providers do not take the client's health insurance or the health insurance carrier wants to be reimbursed for any medical bills they paid. Finally, we will discuss appeal issues that arise with the carriers with appeals as well as issues concerning clients attending PIP exams and examinations under oath.

Session II Seminars 10:30 – 11:45 AM

Beginner: Working as a Paralegal: A Roundtable Discussion

Presented by Debra Brigher; Nancy Seldomridge and Lisa Wagman

Participate in a roundtable discussion with working paralegals in both traditional and non-traditional positions. Learn about the different options available to trained and educated paralegals that may be outside of the norm of a traditional paralegal role.

Intermediate: The Paralegal and Consumer Fraud: What is It and What is Involved?

Presented by Dominic Simeone, Esq. (Simeone & Raynor)

Mr. Simeone will discuss the Consumer Fraud Act, its importance in the legal world, and the information needed to properly represent your client involved in such matters.

Advanced: Protecting Your Law Firm and Clients from a Targeted Cyber Attack

Presented by Larry J. Hershman and Kai Pfiester (Black Cipher Security, LLC)

Black Cipher Security, a digital forensics and incident response firm will share information about the most common cyber attack vector: email phishing. Hackers leverage human behavior to trick individuals to release valuable information. You will learn how social media is used to target phishing campaigns; identify features of a targeted phishing email; and what to do if you receive or click on a phishing email.

Session III Seminars 12:50 – 2:10 PM

Beginner: How to Deal with Difficult People in the Workplace

Presented by Kristin W. Kostrub (Weber Gallagher)

English actress Rebecca Hall once said “I want to make difficult people somehow relatable.” Difficult people in the work place can add strain to the already challenging job titles that we hold. We sometimes need to be a mediator, a voice of reason, the leader and even on some occasions a hall monitor. We will focus on the steps to making difficult people and situations “relatable” and the keys to getting along with our supervisors and co-employees.

Intermediate: Education Law and the Paralegal

Presented by Craig Becker, Esq.

Essential Special Education – an overview of essential issues that legal professionals must consider when starting a special education case or handling other matters that may affect special education, including IEP documents, time limitations, rights to student records, and standards of proof.

Advanced: Analyzing Medical Records for Paralegals: Creating Summaries and Chronologies

Presented by Sheri Nelson Oliano, Esq. (Amy F. Loperfido & Associates)

Medical summaries and chronologies are essential tools that attorneys use to understand the key elements of the case in a concise and logical manner. Identify the critical information you need to uncover that will be used to support the case theme. Learn about types of medical records, how to analyze medical records using the SOAP Format, how to keep Central Time of the case in mind while analyzing, and how to spot Red Flags in Medical Records and other Signs of Chart Tampering.

Session IV Seminar 2:15 – 3:30 PM

All Attendees: Many a True Word is Spoken in: Jest; Anger; Fear; Haste; and...

Ethical Issues to Avoid When Communicating within Your Legal World

Presented by Lori Hager, Esq. (Coughlin Duffy, LLP)

Modern modes of communication in the legal world have changed and with them our responsibilities to our clients, employers, court and colleagues have changed with them. Join Lori P. Hager, Esq. in a discussion regarding the paralegal’s ethical responsibilities with these new modes of communication. She will provide you with tips on how to avoid hasty responses, legal responses, and the general demands of your pressured filled office.

DIRECTIONS to Doubletree Suites by Hilton, 515 Fellowship Rd., Mt. Laurel, NJ:

From NJ Turnpike-take exit 4 follow RT 73 N, 100 yards to first traffic light at Fellowship Road. Turn right onto fellowship Rd. Proceed 1/4 mile to hotel on the left.

From I-295 take Exit 36A. At 1st light (Fellowship Road) take jug handle on right onto Fellowship Road N, and cross over Route 73 onto Fellowship Road. At 1st light (.25 miles) turn left.

RT 73 North turn right at light onto fellowship Rd. Proceed 1/4 mile to hotel on the left.

RT 73 South at light take jug handle on right onto Fellowship Road N, and cross over Route 73 onto Fellowship Road. At 1st light (.25 miles) turn left.